

## Preservation Fellowship and Internship Application

### Instructions:

1. All information provided should be typed. Documentation which is difficult to read will be excluded from consideration.
2. When applying for multiple Internships/Fellowships, a separate application must be submitted for each position.
3. Please attach a résumé, two letters of recommendation, and a formal letter of interest.
4. Please retain a copy of this application for your records.
5. Because of security measures at the Library, US Mail and Federal Express may be delayed. We recommend that applications be sent by FAX: 202-707-3434.

For more information about any of these programs offered by the Preservation Directorate, contact: Eleanor Yuille, Telephone (202) 707-1571, FAX: (202) 707-3434, Email: eyui@loc.gov

**For which fellowship or internship are you applying:** *Check only one box below. Applications will be accepted between January 3 and February 1 each year.*

- ☐ Multicultural Fellowship
- ☐ Conservation Science Fellowship
- ☐ Paper Conservation Internship
- ☐ Book Conservation Internship
- ☐ Photograph Conservation Internship
- ☐ Preventive Conservation Internship

### How did you find out about this Fellowship/Internship?

- ☐ a training program
- ☐ publication
- ☐ mailing
- ☐ website
- ☐ other \_\_\_\_\_

Name:		Telephone:
Address:		FAX:
City:	State/Country:	Email:
Are you a US Citizen:	Desired Start Date:	Desired End Date:

### Are you available for an interview:

	Yes	No
At Library of Congress?	<input type="checkbox"/>	<input type="checkbox"/>
By telephone?	<input type="checkbox"/>	<input type="checkbox"/>

### Dates available for Interview:

<b>Education</b>				
Undergraduate	<i>School:</i>	<i>Degree:</i>	<i>Major:</i>	<i>Date (mm/yy):</i>
Graduate	<i>School:</i>	<i>Degree:</i>	<i>Major:</i>	<i>Date (mm/yy):</i>
Conservation Degree	<i>School:</i>	<i>Degree:</i>	<i>Major:</i>	<i>Date (mm/yy):</i>
Specialty	<input type="checkbox"/> Book <input type="checkbox"/> Photography <input type="checkbox"/> Paper <input type="checkbox"/> Preventive <input type="checkbox"/> Other: _____			
<b>References</b>				
Name	Title	Telephone	Email	
<b>Areas of Interest in Preservation</b> <i>(Select all that apply)</i>				
<div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"><input type="checkbox"/> Preservation Management</div> <div style="width: 50%;"><input type="checkbox"/> Exhibition</div> <div style="width: 50%;"><input type="checkbox"/> Documentation and/or Reformatting</div> <div style="width: 50%;"><input type="checkbox"/> Collections Maintenance</div> <div style="width: 50%;"><input type="checkbox"/> Environmental Control</div> <div style="width: 50%;"><input type="checkbox"/> Treatment</div> <div style="width: 50%;"><input type="checkbox"/> Emergency Preparedness</div> <div style="width: 50%;"><input type="checkbox"/> Research</div> <div style="width: 50%;"><input type="checkbox"/> Integrated Pest Management</div> <div style="width: 50%;"><input type="checkbox"/> Training and Outreach</div> <div style="width: 50%;"><input type="checkbox"/> Other:</div> </div>				
<b>Examples of Preservation Projects or Tasks Completed</b> <i>(Select all that apply)</i>				
<div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"><input type="checkbox"/> Collections Housing</div> <div style="width: 50%;"><input type="checkbox"/> Integrated Pest Management</div> <div style="width: 50%;"><input type="checkbox"/> Condition Survey</div> <div style="width: 50%;"><input type="checkbox"/> Labeling</div> <div style="width: 50%;"><input type="checkbox"/> Conservation Assessment</div> <div style="width: 50%;"><input type="checkbox"/> Laboratory &amp; Equipment Maintenance</div> <div style="width: 50%;"><input type="checkbox"/> Contracting</div> <div style="width: 50%;"><input type="checkbox"/> Outreach</div> <div style="width: 50%;"><input type="checkbox"/> Documentation</div> <div style="width: 50%;"><input type="checkbox"/> Packing/Moving/Transporting Collections</div> <div style="width: 50%;"><input type="checkbox"/> Emergency Prep &amp; Disaster Recovery</div> <div style="width: 50%;"><input type="checkbox"/> Research</div> <div style="width: 50%;"><input type="checkbox"/> Environmental monitoring</div> <div style="width: 50%;"><input type="checkbox"/> Sample Preparation</div> <div style="width: 50%;"><input type="checkbox"/> Examination</div> <div style="width: 50%;"><input type="checkbox"/> Training of Public/Professionals/Volunteers</div> <div style="width: 50%;"><input type="checkbox"/> Exhibition Preparation</div> <div style="width: 50%;"><input type="checkbox"/> Treatment</div> <div style="width: 50%;"><input type="checkbox"/> Facilities Planning &amp; Assessment</div> <div style="width: 50%;"><input type="checkbox"/> Treatment Reports</div> <div style="width: 50%;"><input type="checkbox"/> Housekeeping</div> <div style="width: 50%;"><input type="checkbox"/> Writing Grants/Guidelines &amp; Policies</div> </div>				

**Conservation /Preservation Experience** *(Select all that apply)*

**KNOWLEDGE:**

- |   |   |
|---|---|
| <input type="checkbox"/> Collections management             | <input type="checkbox"/> Examination                  |
| <input type="checkbox"/> Conservation assessment            | <input type="checkbox"/> Exhibition                   |
| <input type="checkbox"/> Conservation history, ethics, etc. | <input type="checkbox"/> Health and safety            |
| <input type="checkbox"/> Conservation research              | <input type="checkbox"/> Housekeeping                 |
| <input type="checkbox"/> Conservation terminology           | <input type="checkbox"/> Lab and studio maintenance   |
| <input type="checkbox"/> Data collection                    | <input type="checkbox"/> Management/admin/operations  |
| <input type="checkbox"/> Deterioration processes            | <input type="checkbox"/> Materials property/chemistry |
| <input type="checkbox"/> Documentation                      | <input type="checkbox"/> Pest management              |
| <input type="checkbox"/> Emergency preparedness             | <input type="checkbox"/> Preventive care              |
| <input type="checkbox"/> Environment                        | <input type="checkbox"/> Treatment                    |

**SKILLS:**

- |  |   |
|--|---|
| <input type="checkbox"/> Communications techniques         | <input type="checkbox"/> Housing techniques               |
| <input type="checkbox"/> Cosmetic reintegration techniques | <input type="checkbox"/> Instrumental techniques          |
| <input type="checkbox"/> Database management techniques    | <input type="checkbox"/> Laboratory techniques            |
| <input type="checkbox"/> Documentation techniques          | <input type="checkbox"/> Mending techniques               |
| <input type="checkbox"/> Education and training techniques | <input type="checkbox"/> Mount-making techniques          |
| <input type="checkbox"/> Emergency response techniques     | <input type="checkbox"/> Organizational techniques        |
| <input type="checkbox"/> Graphic illustration techniques   | <input type="checkbox"/> Photography techniques           |
| <input type="checkbox"/> Handling techniques               | <input type="checkbox"/> Stabilization techniques         |
| <input type="checkbox"/> Health and safety techniques      | <input type="checkbox"/> Superficial cleaning techniques  |
| <input type="checkbox"/> Housekeeping techniques           | <input type="checkbox"/> Technical examination techniques |

**Additional Comments or Questions:**